

Bridgeville Athletic Association

P.O. Box 91
Bridgeville, PA 15017



www.bridgevilleball.com

Bylaws

Organized January 31, 1956

Incorporated March 31, 1957

Amended 3/1/73; 1/27/77; 10/8/84; 11/19/86; 12/9/87; 9/24/98; 3/09/03; 12/12/06 ; 11/5/12; 1/4/16

Article I – Name

Section 1 The name of this incorporated organization shall be “Bridgeville Athletic Association, Incorporated” (hereinafter referred to as BAA; association and/or organization).

Article II – Objectives

Section 1 This non-profit organization is established for the purpose of furnishing physical and recreational activities for the residents of the Borough of Bridgeville and in the promotion of amateur athletics and related endeavors.

Section 2 Operation of said association to be run as stated in the Charter of the Bridgeville Athletic Association. Said non-profit corporation shall exist perpetually and shall be invested with and have and enjoy all the powers, privileges, and franchises incident to a non-profit corporation and shall be subject to all the duties and requirements and restrictions specified and enjoined in and by the non-profit corporation law and all other applicable laws of the Commonwealth of Pennsylvania; i.e. Robert’s Rules of Order and Association guidelines and policy set by the board of Directors of its membership.

Section 3 Proposed amendments to these bylaws must be presented in writing, signed by the proponent thereof, and incorporated into these bylaws only by the Board of Directors in which a majority of members of such board shall concur.

Section 4 These bylaws may be amended by a majority action of the Board of Directors of this Association, after notice of the proposed change(s) or amendments(s) has been brought to the attention of all board members by mailing a copy of the proposed change or amendment to the last address of said board members of this association.



Article III – Membership

- Section 1* Membership in the BAA shall be limited to persons seventeen (17) years of age and over, interested in the purpose of the association and willing to subscribe to its guidelines and Official Little League/Softball Regulations.
- Section 2* Membership in the association shall be for a period of one (1) year, from January 1st until December 31st of the current year.
- Section 3* The annual dues for the membership in said association shall be a minimum of five (\$5.00) per year. All officers, directors, managers, coaches and scorekeepers must become members of the association as they are placed or selected into their said position. All managers, coaches and scorekeepers must provide an Act 34 Clearance with no incidents within the last 5 years. Section 9125 (b) governs the use of the information. Felony and misdemeanor convictions may be considered by the association. Section 9125 (c) provides that the association shall notify in writing the applicant if the decision not to permit coaching privileges are based in whole or in part on the criminal history record information. The following criminal history information will be released by the Pennsylvania State Police Central Repository upon proper request:
- All convictions
 - All charges that are less than three years from the date of arrest and the Central Repository has not received a disposition
 - All charges for which a warrant of an arrest has been issued and the Central Repository has been notified of such warrant.
- Section 4* Duties of the membership; see reference guidelines set up for members.
- Section 5* Elections of officers and directors will be yearly, following the September General Membership Meeting. The ballot format will be used, if more than one (1) person is running for the same position. A majority vote, from the eligible members present will rule (a majority consists of one more than half of those eligible members present), all blank ballots will be ignored and not counted. Only eligible members can vote. To be eligible to vote in the annual elections a member must have attended at least three (3) General Membership meetings, prior to the elections and within the current BAA year. To run for a position on the Board of Directors as an officer (President, Vice President, Treasurer or Secretary) or as a Director, a member must have attended a minimum of five (5) General Membership meetings prior to the elections and also within the current BAA year. To be eligible to hold the office of President, Vice President or Treasurer of the association, a member must have attended a minimum of five (5) General membership meetings and must have also served on the BAA Board for a minimum of one (1) year. That service must have occurred within the last three (3) calendar years starting with the current year.

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Article IV – Executive Board

- Section 1* The activities of the association shall be directed by a Board of Directors consisting of twelve (12) members, which shall include seven (7) directors, four (4) officers and one (1) commissioner appointed by the eleven (11) persons elected at the annual elections.
- Section 2* At least three (3) and at most four (4) directors shall be elected by the eligible voting membership each year for a two (2) year term. The directors shall be elected following the September General Membership meeting.
- Section 3* Officers of the association shall be: President, Vice President, Treasurer and Secretary. The officers shall be elected for a one (1) year term following the September General Membership meeting. To be eligible to hold the office of President, Vice President or Treasurer of the BAA, a member must have attended a minimum of five (5) General membership meetings and must have also served on the BAA Board for a minimum of one (1) year. That service must have occurred within the last three (3) calendar years starting with the current year.
- Section 4* A director shall hold office for a two (2) year term and officers shall hold office for a one (1) year term. No officer or director shall be eligible for more than two (2) consecutive terms in their current position, unless a minimum of two-thirds (2/3) of the eligible voting membership present nominate that member for an additional term. Any member who has served more than one-half (1/2) a term in any office shall be deemed to have served a term.

Article V – Meetings

- Section 1* Nine members of the association shall constitute a quorum to hold a membership meeting.
- Section 2* General Membership Meetings will be held on the first (1st) Monday of each month. There is no General Membership meeting during the month of December.
- Section 3* Board Meetings will be held on a date, time and place (which will be set at the first General Membership Meeting held in October). Special board meetings may be called by the President or by a majority of the Board of Directors. The Secretary shall notify each Board member in due time of such meeting.
- Section 4* Special Membership Meetings may be called by a majority of the general membership. Request for special meetings by the general membership must be submitted to the Secretary in writing with the subject(s) of the meeting. No other subjects will be discussed without a vote of the majority of the members present. The President will determine the location, time and date. The date of the meeting must be scheduled within two (2) weeks of receipt of the request. If the majority of the membership is not present, the meeting may be rescheduled if a majority is not present at the second meeting, the meeting will proceed.

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Article VI – Resignation

Section 1 A resignation from officers and directors shall be sent to the Secretary, in writing, who shall refer it to the remaining Board of Directors for action.

Article VII – Vacancies

Section 1 In case of vacancy in the office of President, the Vice President shall become President. Vacancies in other offices shall be filled by a board member, thereby creating an open director. The director vacancy shall be filled from the general membership by the Board of Directors. Once filled, that person will complete the remaining term of that director.

Article VIII – Officers – Directors – Commissioner

Section 1 **President:** the President shall preside at all meetings of the membership and Board of Directors meetings. The President shall be an ex-officio member of all committees except the Nominating Committee. The President shall enforce strict observance of the bylaws, guidelines, etc.; perform such other duties as custom and parliamentary usage required.

Section 2 **Vice President:** the Vice President, in the absence or inability of the President, shall perform the duties of the President. The Vice President shall be in charge of registration, managers and the draft.

Section 3 **Secretary:** the Secretary shall keep record of the proceedings of the Board Meetings and General Membership Meetings. The Secretary shall send out meeting notices and conduct correspondence not assigned to other officers or directors or committees. The Secretary shall keep a complete file of the rosters of various athletic teams under the sponsorship of the association. The Secretary shall keep a register or members' and board members' attendance of meetings. The Secretary shall be in charge of the nomination committee and the annual elections.

Section 4 **Treasurer:** The Treasurer shall act in advisory capacity to the Secretary. The Treasurer shall issue disbursements on the account. The Treasurer may approve expenditures up One thousand (\$1,000.00) dollar disbursements. The Board of Directors must approve disbursements over the said amount. The Treasurer shall keep accurate records of all monies received and expended. The Treasurer shall give a complete financial report for the preceding BAA year, to the membership at the September General Membership Meeting. This report shall be reported by bank statements and account books, which will be audited/reviewed at the decision of the majority of the board members by an auditor or auditors appointed by a majority of the board members. Said audit to be completed, at a time determined by the Board of Directors. The Refreshment Stand Account shall fall under the Treasurer, and funds shall be in a separate account.

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Section 5 **Commissioner:** The Commissioner shall have charge of all schedules, practice schedules and may appoint assistants as needed, subject to board approval. The Commissioner shall arbitrate all controversies between or among teams and shall determine the final standing of each season of athletic teams sponsored by the association. They shall provide a workable score system to formulate rules and regulations relevant to postponed and/or forfeited games.

Section 6 **Directors:** The directors shall chair at least one (1) committee during their current BAA year, and report on said committee during all board and membership meetings held. No two (2) directors may chair the same committee until each director has chosen a committee. If that person fails to fulfill their duty as chairperson of the said committee, they would remove themselves from the board of directors, and would turn all records of the said committee over to the President of the association.

Article IX – Duties of the Board of Directors

Section 1 All officers, directors and commissioner(s) will relinquish all records pertaining to said office or committee to the newly elected President, or as told, not later than two (2) weeks after the annual election.

Section 2 The board shall have general supervision of the association. The board shall determine policy and guidelines, adopt budgets, approve expenditures, etc., to operate the association as needed. All results will be explained to the general membership during the monthly General Membership meetings.

Section 3 Proposed changes to any guideline, policy, budget, and expenditures must be presented in writing and signed by the proponent thereof, and a majority vote by the Board of Directors is needed for any change.

Note: Bylaws should only be changed once a year, if needed

Section 4 Any board member who misses four (4) meetings, either Board or General Membership meetings, During the current BAA year, would go on probation, and if that person would miss another meeting, he/she would remove himself/herself from the Board of Directors. Any board member who cannot attend a scheduled meeting must call the Secretary with a reason of why. All reasons will be presented and discussed at the meeting for a ruling.

Section 5 All board members must support all BAA decisions and social or sponsored events during their current term of office. Any violations could cause suspension or expulsion from the association.

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Article X – Dissolution of Association

Section 1 Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

2016 Elected or appointed Officers

Mike Mincin	President	(1 st Term, 2 nd year of a 2-year term)
Gil Taylor	Vice President	(1 st Term, 2 nd year of a 2-year term)
Jim Lindow	Treasurer	(1 st Term, 2 nd year of a 2-year term)
Michele Rutkowski	Secretary	(1 st Term, 1 st year of a 2-year term)
Joe Verduci	Commissioner	(1-year appointment)
	President Emeritus	

2016 Elected Directors

Mike Czarnecki	(2 nd Term, 1 st year of a 2-year term)
Wendi Duffill	(1 st Term, 1 st year of a 2-year term)
Dave Giehll	(1 st Term, 2 nd year of a 2-year term)
Jim Lindow	(4 th Term, 1 st year of a 2-year term)
Colleen Marches	(4 th Term, 1 st year of a 2-year term)
Chris Miller	(1 st Term, 2 nd year of a 2-year term)
Mike Mincin	(3 rd Term, 1 st year of a 2-year term)
Clint Prosperi	(1 st Term, 2 nd year of a 2-year term)
Michelle Rutkowski	(1 st Term, 2 nd year of a 2-year term)
Gil Taylor	(2 nd Term, 2 nd year of a 2-year term)
Mark Zimmerman	(1 st Term, 2 nd year of a 2-year term)